



Boise Soul Food Festival (BSFF)

Volunteer Duties

Conditions:.....	2
Time Commitment:.....	3
Setup Crew:	3
Breakdown Crew:	3
Soul Food Information Booth	3
Soul Food Raffle Booth:.....	4
Traffic Monitor Volunteer:	4
Security Volunteer:.....	4
Entertainment Volunteer (Stagehand):.....	5
Entertainment Talent Care (Green Room):	5
Kids Area Volunteer:.....	6
Rover Volunteer:	6
Maintenance Volunteer:	6
Volunteer Services.....	6



Conditions:

Volunteer desires to participate as an unpaid volunteer for the Boise Soul Food Festival (BSFF), and that they are not an employee, agent, or contractor of the BSFF. Volunteer further acknowledges that they have received no promise regarding and has no expectation of compensation of any sort and that they will not become eligible for any employment benefits as a result of the volunteer activities that they perform under this Agreement. Volunteer is agreeing to perform volunteer activities solely for his/her personal purposes, pleasure, or education.

Volunteer acknowledges that they participate willingly and voluntarily in providing volunteer services and assumes full and sole responsibility for personal injury, accidents or illness, including death, and for damage to or loss of personal property while providing volunteer services. To the fullest extent permitted by law, Volunteer will release, indemnify, hold harmless, and defend the Festival, and its directors, officers, employees, agents, managers, other volunteers, contractors, and representatives (collectively "Indemnified Parties") from and against any and all liabilities, losses, claims, demands, liens, and actions of any nature whatsoever, including but not limited to attorney fees and defense costs (collectively Liabilities) arising out of, related to, or in connection with this Agreement. The release, indemnification, hold harmless, and defense obligations extend, but are not limited to, Liabilities in favor of, claimed, demanded or brought by Volunteer, Volunteer's heirs, personal representatives, and assigns, the Indemnified Parties, or third parties on account of injury, death, property damage, or other losses, now existing or arising in the future. The provisions of this paragraph will survive termination or expiration of this agreement.



Time Commitment:

Volunteer hours are in blocks of 4 to 8 hours.

Setup Crew:

Volunteers assist vendors with setup of their booths by helping setup tent and transporting product from their vehicle to their designate site. Good for individuals who can handle physical labor; be on their feet the whole time.

Take directions from BSFF Vendor leaders on setup of booth. Volunteer must able to lift at least 50 pounds, able to perform strenuous activity and work with tools. May need to bring gloves and protection equipment.

Breakdown Crew:

Volunteers assist vendors with tear down of their booths by helping remove tent and transporting product from their designated site to their vehicle. Works to disassemble the festival site and clean up. Good for individuals who can handle physical labor; be on their feet the whole time.

Take directions from BSFF Vendor leaders on tear down of booth. Volunteer must able to lift at least 50 pounds, able to perform strenuous activity and work with tools. May need to bring gloves and protection equipment.

Soul Food Information Booth:

Assist festival attendees with questions about festival offerings and provide directions to areas. Provides a positive customer experience with fair, friendly, and courteous service. Assist with product sales.

Needs excellent communication skills Ability to make change, basic math skills, use of digital payment systems and attention to detail. Must be able to perform moderate activity.

Duties include merchandising, sales, customer service, set up and breakdown of the info tent.



Soul Food Raffle Booth:

Volunteers will assist Raffle Booth leader with raffle sales. They will present prizes to festival goers and recruit sales. Assist with tracking and contacting winners, ensure pictures are taken of winner with donor's gift and may assist with posting information to Soul Food Social Media Sites.

Needs excellent communication skills, ability to make change, basic math skills, use of digital payment systems and attention to detail. Must be able to perform moderate activity.

Duties include merchandising, sales, customer service, set up and breakdown of the merchandise tent.

Traffic Monitor Volunteer:

Provide visibility for pedestrians and remind drivers to slow down and follow traffic laws in the park. Monitor vendor and entertainment parking areas. Monitor bike paths for blockage.

Assist festival goers with parking in the park and overflow parking. May perform crossing duties to inform drivers of detour routes and direct motorists through potential hazards.

Need excellent communication skills. Must be able to lift 50 pounds and perform moderate activity and be able to stand for extended length of time.

Security Volunteer:

This volunteer crew works in tandem with paid security. Due to the nature of this crew, we feel that we must repeat the following volunteer requirement: all security volunteer personnel may not drink alcohol or be under the influence of drugs while on their shift.

Our security crew is primarily there to keep everyone safe and happy. Act as a roving patrol to assure security for the overall event – Operating in teams of two. Should be able to walk/stand for a four-hour shift. Observe attendee behavior for alcohol and/or drugs and subsequent behavior during the day. Report aberrant behavior to Security Leader. Need excellent communication skills.



Entertainment Volunteer (Stagehand):

Stagehands assist loading in and out bands from the stages during the festival. Experience stage-handing and knowledge of basic sound equipment (amps, monitors, cables, etc..) and instruments is helpful. Due to the nature of this crew, we feel that we must repeat the following volunteer requirement: all stagehand volunteer personnel may not drink alcohol or be under the influence of drugs while on their shifts.

You do NOT need to be a professional sound engineer or stage tech. A positive attitude, ability to take direction from professional stage crew and respect for musicians, musical instruments and equipment is a must. Must be able to lift 50 pounds and perform moderate activity and be able to stand for extended length of time.

Duties include moving heavy sound equipment and carrying instruments, assisting security in maintaining safe environment on stage and back stage, additional duties may include supervising performer parking.

Entertainment Talent Care (Green Room):

Talent Care Attendants are responsible for taking care of the Artist/Touring member's food and beverage needs according to pre-arranged rider requests. Talent Care Attendants provide a premium guest service experience by escalating and/or resolving any issues or special requests made by the artist and their entourage.

Duties:

- Responsible for setup of Green Room and, ensure room is stocked with proper food, beverage, and product before and during the event.
- Maintains appearance and cleanliness of Green Room/Dressing rooms and foodservice areas during event.
- Replenishes food and beverage product during events and as requested by artist/their management.
- Serves food and beverage items in correct proportions, following proper sanitation guidelines.
- Maintains knowledge of menu items and other venue offerings.
- Provides excellent customer service at all times and anticipate needs.
- Tear down and clean areas post event. Includes returning equipment to the proper storage area.
- Performs other duties as assigned.



Kids Area Volunteer:

If you like to work with young folks this is a good crew for you. Duties include helping to run youth-oriented activities, playing with kids, clean up and set up of kid's areas and helping to maintain a safe environment. Need excellent communication skills. Must be able perform moderate activity and be able to stand for extended length of time.

Rover Volunteer:

If you just want to volunteer and help where ever, then Rover is the position for you. Rover's serve wherever assistance is needed. Need excellent communication skills. Must be able perform moderate activity and be able to stand for extended length of time.

Maintenance Volunteer:

Works with Operations and Maintenance manager to pick-up refuse, dump and refill trash and recycle bins with bags and transport refuse to designated bins. Must be able to lift 50 pounds and perform moderate activity and be able to stand for extended lengths of time.

Volunteer Services:

Works with the Volunteer Coordinator to on-board volunteers for their duties during the festival.

- Responsible for setup and tear down of the volunteer area.
- Responsible for volunteer check in and out
- Responsible for providing food and drink services for volunteers during their assigned shifts.
- Point of contact for all volunteer questions and needs during the festival.
- Ensure volunteers have completed all administrative paperwork required.
- Performs other duties as assigned by the Volunteer Coordinator.
- Must be able to lift 50 pounds and perform moderate activity and be able to stand for extended lengths of time.